

INTERNATIONAL SCHOOL OF EXCELLENCE, INC. DBA "VICTORY CHARTER SCHOOL TAMPA"

AND

VICTORY CHARTER SCHOOL TAMPA 6-12, INC.

BOARD OF DIRECTORS REGULAR MEETING MINUTES

August 22, 2023– 6:00 PM EST

Zoom Conference Meeting ID: 230 539 6151 /// Password: knightV

Mission: "Awaken and develop the socially responsible, technologically literate, and self-motivated leader within ALL students via an innovative, internationally focused, and student-centered curriculum that challenges students intellectually, creatively, and personally in a nurturing and safe environment that promotes the development of the total child so that they can be successful in an interconnected global community."

I. Call the Meeting to Order and Board President Welcome

A. Roll Call to Determine Quorum

■ Attendees:

- a) Nabin Timilsina
- b) Elaine Perez
- c) Jomarie Martinez
- d) Antonio Cejas (Entered meeting after initial attendance was taken and Quorum determines)
- e) Jeffrey Hernandez
- f) Artur Glants
- g) Tina Childers
- h) Jazmin Burgos

II. Open for Public/Parental Comment

A. **NOTE:** Comments can only be made related to agenda items listed on this agenda. Each individual can have up to three minutes.

B. To sign up for Public/Parental Comment, please email Ms. Jazmin Burgos, Executive Director of School Operations at jburos@naepartners.org by 5:00 PM on August 21st.

- No public or parental comment as of 5:00 PM on August 21st

I. Adoption of August 23, 2023 Agenda

- Motion made by Elaine Perez. Motion seconded by Jomarie Martinez. Motion carries.

II. Consent Agenda

A. **ACTION ITEM:** *Approval of Minutes for Board Meeting of July 26, 2023*

- Motion made by Elaine Perez. Motion seconded by Jomarie Martinez. Motion carries.

B. **ACTION ITEM:** *Approval of Board Policies and Procedures Manual for 7811 and 7850 for 2023-2024*

- Motion made by Elaine Perez. Motion seconded by Jomarie Martinez. Motion carries.

C. **ACTION ITEM:** *Approval of Employee Handbook for 7811 and 7850 for the 2023-2024 school year*

- Motion made by Jomarie Martinez. Motion seconded by Elaine Perez. Motion carries.

- D. **ACTION ITEM:** *Approval of Parent/Student Handbook for 2023-2024 for 7811 and 7850*
 - Motion made by Elaine Perez. Motion seconded by Jomarie Martinez. Motion carries.
- E. **ACTION ITEM:** *Approval to opt into the Hillsborough Student Progression Plan for 2023-2024 for 7811 and 7850*
 - Motion made by Elaine Perez. Motion seconded by Jomarie Martinez. Motion carries.
- F. **ACTION ITEM:** *Review and Approval of FSSAT for 7811 and 7850 for 2023-2024*
 - Motion made by Elaine Perez. Motion seconded by Jomarie Martinez. Motion carries.
- G. **ACTION ITEM:** *Review and Approval of Comprehensive Reading Plan for 7811 and 7850 for 2023-2024*
 - Motion made by Elaine Perez. Motion seconded by Jomarie Martinez. Motion carries.
- H. **ACTION ITEM:** *Election of Governing Board Chair*
 - Motion made to nominate Nabin Timilsina as Governing Board Chairperson by Jomarie Martinez. Motion seconded by Elaine Perez. Motion carries.
 - Vote taken to elect Mr. Nabin Timilsina as Governing Board Chairperson. Three voted in favor of the appointment (Nabin Timilsina, Elaine Perez, Jomarie Martinez). Zero members voted against the appointment. Mr. Nabin Timilsina was approved and elected as the Governing Board Chair.
- I. **DISCUSSION:** *IB Visit Readiness*
 - No motion required.

III. International School of Excellence d/b/a Victory Charter School Tampa K-5, Inc. Location MSID Location 7811

- A. **ACTION ITEM:** *Approval of July 2023 Financial Report for 7811*
 - a. Motion made by Jomarie Martinez. Motion seconded by Antonio Cejas. Motion carries.
- B. **ACTION ITEM:** *Approval of Out-of-Field Teachers for 7811*
 - a. Motion made by Jomarie Martinez. Motion seconded by Elaine Perez. Motion carries.
- C. **ACTION ITEM:** *Approval of the School Improvement Plan for 7811*
 - a. Motion made by Jomarie Martinez. Motion seconded by Elaine Perez. Motion carries.

III. Victory Charter School Tampa 6-12, Inc. MSID Location 7850

- A. **ACTION ITEM:** *Approval of July 2023 Financial Report for 7850*
 - Motion made by Jomarie Martinez. Motion seconded by Elaine Perez. Motion carries.
- B. **ACTION ITEM:** *Approval of Out-of-Field Teachers for 7850*
 - Motion made by Jomarie Martinez. Motion seconded by Elaine Perez. Motion carries.

IV. Principal/School/Management Board Report

- A. **Enrollment Status**
- B. **Staffing**
- C. **Looking Ahead (What Awaits the Knights)**
- D. **Activities/Athletics**

I. Old Business

- a. **No Old Business**



II. New Business

- a. **No New Business**

III. Board Member Comments

- a. **No Board Member Comments**

IV. Meeting Adjournment

- a. Motion to adjourn the meeting made by Elaine Perez. Motion seconded by Jomarie Martinez. Motion carries.
- b. Meeting adjourned at 6:35 PM