
INTERNATIONAL SCHOOL OF EXCELLENCE, INC. DBA "VICTORY CHARTER SCHOOL TAMPA"

BOARD OF DIRECTORS REGULAR MEETING - MEETING MINUTES

September 29, 2020 – 4:00 PM EST

Location: Zoom

Link: <https://us02web.zoom.us/j/2305396151?pwd=SmpkZXRwcmhHTmVUbXh%20WU56UURqUT09#success>

Zoom Meeting ID: 230 539 6151 Password: vcstampa

Mission: Avant Garde Academy will provide a student centered learning environment that develops the whole child and provides them with the 21 Century skills to become responsible leaders in their community.

I. Approval of Minutes for Board Meeting of August 4, 2020
Motion made by E. Perez. Motion seconded by G. Hernandez. Motion passed.

II. Agenda Items:

a. Acceptance of August 2020 Financial Report

Motion made by G. Hernandez. Motion seconded by E. Perez. Motion passed.

This was the last financial report compiled by Building Hope. Requesting Board Workshop after the auditor has completed the audit. There was an error from the previous management company on the contributions for employees' 403B accounts for the amount of \$31,600.00. Wire was sent September 29th to Equitable. Equitable will inform the board of the exact amount of fines and fees.

b. Acceptance of Out-of-Field Waivers based on Reading Endorsement Requirement for the 2020-2021 school year

Motion made by E. Perez. Motion seconded by G. Hernandez. Motion passed.

Only two teachers in the entire school are out of field by content. Teachers are working on the reading endorsement process with support from NAEP and the school - the deadline set by the state is at the end December 2020. The school will reimburse the teachers for the test upon passing the test. Funds will be utilized from the Professional Development budget.

c. Approval to authorize contracted services with Schultz Services for teacher Reading Endorsement training

Motion made by G. Hernandez. Motion seconded by E. Perez. Motion passed.

Schultz Services will charge \$185.00 for each reading competency course. Each staff member is responsible for completing their respective reading competencies. This partnership will help provide the modules needed for our teachers to remain in compliance with certification requirements.

d. Acceptance of transition to check writing process from physical checks to checks done digitally via Bill.com integrated with CharterAce (starting September 1st)

Motion made by G. Hernandez. Motion seconded by E. Perez. Motion passed.

Bill.com expedites the check signing process for the school. Bill.com is an integrated system within Charter's Ace that allows the checks to be signed electronically.

e. Approval to change bank institution for the school to
Motion made by G. Hernandez. Motion seconded by E. Perez. Motion passed.
Wells Fargo is not friendly when it comes to getting business completed in a timely fashion. Mr. Peters proposes the school switches its bank institution to SunCoast Credit Union. SunCoast Credit Union is a trusted school credit bank and source. Proposal will allow the school to switch bank institutions by the end of October.

f. Approval for Xerox machine contract
Motion made by G. Hernandez. Motion seconded by E. Perez. Motion passed.
The current contract with DEX imaging only has one printer in the school site. This proposal will allow us to have 2 copier machines for our school as well as 4 multi-purpose printers for our teacher leaders. This will allow teachers to have their very own copier in the teachers lounge for printing use.

g. School Update
i. Parent Teacher Organization (PTO) Status Update
Brand new PTO email PTO@victorycharterschool.org. PTO facebook page for the latest up to date school news. School fundraising events include: Papa Johns, Chik Fil-a, Movie Night, Virtual Book Fair). The goal of the PTO board is to support both KNIGHTS AT HOME & KNIGHTS AT SCHOOL.

ii. Teacher Leader Department Showcase/Presentation
Mr. Weisman presented a powerpoint presentation with the latest updates within the middle school department. The presentation talked about the programs that the middle school has been using within the new school year.

iii. Enrollment
The school's enrollment is currently sitting at 365 enrolled students. The school is budgeted for 400 students at the moment. The school has until FTE (February 2021) to meet the goal of 400 students, if not the budget will be retro-billed to the current number of students.

iv. Staffing

v. Instructional and Transformational Update
Mr. Hernandez presented a powerpoint presentation with the latest updates within the school. The presentation talked about the I-Ready diagnostic scores for Reading & Math.

III. Old Business

IV. New Business

- a. Review of resumes for potential candidates for new board member (open seat)
 - i. T. Claire Picz
 - ii. Drizzban Richardson
 - iii. Jomarie Martinez

Board members will review resumes for the open seat that is available for the board. Ms. Jomarie Martinez was in today's board meeting and was able to introduce herself to the board and talk about her experience. Ms. Martinez is a proud parent of a Kindergarten Scholar. Ms. Picz and Mr. Richardson were not in attendance at the Board Meeting. The vote will take place during the next scheduled board meeting.

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- b. Scheduling of Board Workshop to explore and perform in-depth analysis of school budget for school year 2020-2021

Motion made by E. Perez. Motion seconded by G. Hernandez. Motion passed.

The board proposed to scheduled a board workshop for October 7, 2020 (Tentative)

- V. Open for Public/Parental Comment (regarding agenda items, three minutes per person)
- VI. Board Member Comments

Motion was made to adjourn the meeting by G. Hernandez. Motion was seconded by E. Perez. Meeting was adjourned at 5:40 PM EST.