
INTERNATIONAL SCHOOL OF EXCELLENCE, INC. DBA "VICTORY CHARTER SCHOOL TAMPA"

BOARD OF DIRECTORS REGULAR MEETING - MEETING AGENDA

June 15, 2021 – 4:00 PM EST

Zoom Login Link: <https://us02web.zoom.us/j/2305396151>

Zoom Meeting ID: 230 539 6151 /// Password: vcstampa

Meeting was called to order at 4:16 PM. In attendance are Governing Board members, Robert Peters, Elaine Perez, Karilyn Bacallao, Brandi Garwood, George Hernandez. Also in attendance is Principal Alivia Rivera, Management Company members Jeffrey Hernandez, Mr. Trujillo, and Mark Viera, as well as attendees Mr. Smith, and Ms. Lowry.

Mission: International School of Excellence, Inc. DBA Victory Charter School Tampa will provide a student centered learning environment that develops the whole child and provides them with the 21 Century skills to become responsible leaders in their community.

- I. Approval of Minutes for Board Meeting of May 11, 2021
[Motion to approve was made by Elaine Perez. Motion seconded by Karilyn Bacallao. Motion carries.](#)

 - II. Agenda Items:
 - a. Approval of May 2021 Monthly Financial Report
[Mr. Trujillo discussed and went over the May 2021 Monthly Financial Report. The school is currently showing a positive fund balance for the month of May. Ending fund balance of the school is on track to finish positive for the 2020-2021 school year. All funds have been fully reimbursed for the following school year.](#)

[Motion to approve was made by Elaine Perez. Motion seconded by Brandi Garwood. Motion carries.](#)
 - b. Approval of Audit engagement letter
[Motion to approve was made by Brandi Garwood. Motion seconded by Karilyn Bacallao. Motion carries.](#)
 - c. CARES Act II grant plan update
[Mr. Hernandez provided the governing board an update with regards to the CARES Act II for the 2021-2022 school year.](#)
 - d. Approval of Alivia Rivera Offer Letter for the 2021-2022 school year
[Motion to approve was made by Brandi Garwood. Motion seconded by Elaine Perez. Motion carries.](#)
 - e. Discussion of Performance-based pay process
[Mr. Hernandez provided the governing board with an update with the teacher performance-based pay that will be provided to the teachers during per-service. The final performance based rubric will be presented in the upcoming governing board meeting for their approval.](#)
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- f. Approval of Playground Contract
Motion to approve was made by Karilyn Bacallo. Motion seconded by Elaine Perez. Motion carries.
 - g. Approval of proposed board meeting dates for the 2021-2022 school year
Motion to approve was made by Elaine Perez. Motion seconded by Brandi Garwood. Motion carries.

III. School Update

Graduation/Assemblies

- Shout out to Ms. Garwood for helping us out with all of the graduation and assemblies.
- Award ceremonies were conducted for each grade level of VCST
- 8th grade graduation had an amazing turnout. Only 1 scholar was not able to attend the graduation

3rd Grade FSA

- A humongous shout out to our amazing 3rd team for scoring 91% proficiency in our writing FSA scores! This is a huge accomplishment for the school and is putting us on track to achieve the A for this school year.
- Acknowledgement to Ms. Lowry for an outstanding job, as well as Ms. Kreps for being her partner in crime this school year.

Enrollment Update:

- Excited to announce that through the diligent efforts of the marketing team and enrollment team word is getting out about the wonderful things going on at VCST & as a result, we have an increase in enrollment.
- Currently have 355 students confirmed for 2021-2022 school year
- As of 6.15.21 there are 65 students pending confirmation (Adrienne is actively following up to ensure the families submit proper documentation to have their scholar become a Knight).

Staffing Update

- 100% current teacher retention and even former staff members wanting to come back to the Knight Family.

Summer School

- Our Credit Recovery Program started on June 7th and will continue until July 15th.
 - 24 Scholars that are in attendance
- The Summer Readiness Program has been a complete success. We have a total of 35 in attendance to help close the gaps in learning
- STEAM Summer Camp is a hit! Started with 7 scholars last week, now we have 17. GREAT JOB Ms. Dementov and Ms. Kreps for doing an amazing job!
 - Florida aquarium, zoo tampa

Looking Ahead

- IB Training for Head of Schools and Administrators 6/15-6/17 and 6/22-6/24
 - Select content area teachers will be trained throughout the summer
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- All middle school teachers will receive training during pre-service week (starting on July 28th)

Getting Ready of 2021-2022 Academic Year

- We have already started getting the building ready for 2021-22 with repairs, painting, etc.
- The instructional team has started working on curriculum guides and curriculum purchases for 2021-2022 school year.

IV. Old Business

V. New Business

VI. Open for Public/Parental Comment (regarding agenda items, three minutes per person)

VII. Board Member Comments

VIII. Meeting adjourned at 4:52pm

Motion made to adjourn the meeting by Ms. Elaine Perez. Motion seconded by Ms. Brandi Garwood.
