
INTERNATIONAL SCHOOL OF EXCELLENCE, INC. DBA "VICTORY CHARTER SCHOOL TAMPA"

BOARD OF DIRECTORS REGULAR MEETING - MEETING AGENDA

July 17, 2020 – 4:00 PM EST

Location: Zoom

Zoom Link:

<https://us02web.zoom.us/j/2305396151?pwd=SmpkZXRwcmhHTmVUbXh0WU56UURqUT09>

Zoom Meeting ID: 230 539 6151

Password: avantgarde

Mission: Avant Garde Academy will provide a student centered learning environment that develops the whole child and provides them with the 21 Century skills to become responsible leaders in their community.

- I. Approval of Minutes for Board Meeting of July 8, 2020
 - Motion made by E. Perez. Motion seconded by G. Hernandez. Motion passed.
- II. Open for Public/Parental Comment (regarding agenda items*)
 - No comments at this time.
- III. Agenda Items:
 - a. REVISED MOTION: Review and approval of the re-negotiated lease for the school building for the first three years and continue negotiating for time beyond that.
 - Motion made by G. Hernandez. Motion seconded by E. Perez. Motion passed.
 - NAEP was able to re-negotiate with the landlord a new lease. The previous lease negotiated was \$1,400.00 per student. Landlord has been very supportive and amenable during this process. The new term is for the payment for the lease to become the equivalent of capital outlay, projected at \$192,000.00- for enrollment above 300 students, the cost will be \$1,000.00 per student. The following year will be a \$1,000 for the first 400 students and \$1,100 for additional. The third year will be a \$1,000 for the first 500 students and \$1,150 for additional.
 - **Motion revision suggested** to amend the motion and accept the first three years but allow for continued negotiation by the Board Attorney and NAEP's CPA to continue negotiating beyond the first three years of the renegotiated terms described above.
 - Motion revision made by E. Perez. Motion seconded by G. Hernandez. Motion passed.
 - b. Review and approval of the Mental Health Plan
 - Motion made by E. Perez. Motion seconded by R. Peters. Motion passed.
 - The due date of June 22nd was not met by the previous management company. The plan will be due today, July 17, 2020 at midnight. Charter schools have the option to return the allocation for mental health to the district and district provides services OR the school can opt out and receive the money to create it's on MHP. In Hillsborough, opting in (first

option mentioned) is NOT an option. Ms. Walker (principal) and NAEP worked to revised the Mental Health Plan.

- The Mental Health Plan amount depends on the FEFP and other financial figures.
 - The motion would include the approval of the plan described during the meeting (in adherence to state regulations).
- c. Approve release for Alliance Educational Services (AES)
- Motion made by G. Hernandez. Motion seconded by E. Perez. Motion passed.
 - Motion was further defined so that Mr. Smith, Board Attorney, will negotiate with AES to ensure that the release includes all pertinent information.
- d. Approval of Best and Brightest Plan for instructional staff salary increases
- Motion made by E. Perez. Motion seconded by L. Brown. Motion passed.
 - This increase and funds provided by the Best and Brightest process is based on state legislation for increasing the salaries for new and somewhat new instructional staff members.
- e. Review and approval of payment for 15 Smart Board Flat Panel Screens for \$44,925.00
- Motion made by E. Perez. Motion seconded by L. Brown. Motion passed.
 - NAEP will work with the school team to identify the classrooms that would most benefit from the usage of a SmartBoard. This will be a major upgrade from projectors or nothing at all currently in the classrooms. The payment process would be done through a six-month payment plan to avoid having a one by one purchase and delay the benefit to instruction and thus students. Training on the device will be included.
- f. Acceptance of new "Doing Business As" (DBA) fictitious name for the school as Victory Charter School Tampa
- Motion made by E. Perez. Motion seconded by L. Brown. Motion passed.
 - Mr. Smith, Board Attorney, was commended for his work with the district and reporting agencies to ensure the name and brand are expeditiously approved
- g. Approve board resolution to approve a new bank account for the school with Wells Fargo Bank. The approved bank account signatories will include:
- Robert Peters as the Governing Board Chair
 - Angela Alman as a school administrator
 - Marcia Griffin as the accountant for the management company for the school, National Academic Educational Partners, Inc.
 - Mark Viera as a representative for management company for the school, National Academic Educational Partners, Inc.
- Motion made by E. Perez. Motion seconded by G. Hernandez. Motion passed.

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- h. Review and approval of updated budget for the 2020-2021 school year
- Motion made by G. Hernandez. Motion seconded by E. Perez. Motion passed.
- This budget is a draft/estimate based on all the figures available to NAEP to date. The budget may be revised as more information is calibrated and will be brought to the board should that take place.

i. School Update

ii. Enrollment and contracts for staffing

1. 369 is the latest enrollment figure.
2. NAEP is helping the school team ensure that offer letters with all staff are updated, projected completion date is Monday, July 20th.
3. The COVID/Re-Opening plan for parents was already released to parents and the Florida Innovative Opening Plan will be submitted per the vision and plan that was discussed during the last board meeting.
4. NAEP's CAO Ms. Gracia has processed all the Purchase Orders for new and re-ordered curriculum

iii. Rebranding and new name: "Victory Charter School Tampa"

IV. Old Business

V. New Business

- a. Per NAEP's assessment of all the vendors, it was discovered that there were two companies contracted for bus transportation. The first company that was about to be approved and verified, Recreation Express, was contacted. This company had already been scheduled for renewal on July 1, 2020. Another company was also approved after an RFP was released for a bus company. This second company did submit a lower bid.

i. Motion was suggested to allow Recreation Express bus company the right of first refusal to submit a lower or counter bid.

1. Motion made by G. Hernandez. Motion seconded by R. Peters. Motion carries.

- b. Information was provided regarding the need to remove and re-install sprinklers for the kitchen equipment to be installed properly. NAEP will continue to work to try to minimize the cost and complete this process in time.

VI. Board Member Comments

- Mr. Peters mentioned that the work by the school team and NAEP is reflecting in the staff, the building, and the overall culture of the school.

Motion was made to adjourn the meeting by E. Perez. Motion was seconded by G. Hernandez. Meeting was adjourned at 5:14 PM EST.